

Afternoon Before Tournament Checklist

TASK	PERSON	✓
Remove batteries from robots		
Charge all batteries		
Tighten all screws & shaft collars		
Lubricate moving parts		
Print most up-to-date code & add to Engineering Notebook		
Give Coach the most recent code for tablet backup		

Arrival at Tournament Checklist

TASK	PERSON	✓
Set-up parts and tool boxes		
Run additional extension cord		
Plug-in Multiple Outlet Devices		
Plug-in battery chargers		
Put all batteries on chargers		
Check for in-transit damage		
Double-check that all screws are tight		
Take robot to be inspected		
Inspect arena set-up		
Test robot in practice arena		
Highlight tournament schedule & note times/places/colors		
Prep robot for first match - batteries & colors		
Inspect competitors' robots		
Talk strategy with alliance partners		